

Student Representatives Board

(SRB)

Bylaws

Student Representatives Board (SRB)

SRB is a body of elected students from each school program. It aims at involving students in decision making within their school and ensure that their voice remains central on our campus. Through this board, we hope to foster a culture and an experience that will enable all students to take full advantage of their time at Al Akhawayn University.

Every school major has one Student Representative. All students are invited to take any issue, specifically about their degree or about the University in general, to the Student Representative Board. Our aim is to ensure a culture of responsible student leadership.

Mission

To consult with SBA, SHSS, and SSE students, graduate and undergraduate, to understand the issues of importance and establish a framework to make sure that the student voice is heard and responded to in the most appropriate way.

Vision

The vision of the SRB is to have a vibrant, active and involved student body to make sure the views and opinions of all students are heard.

Mandate

The SR will serve for a period of **one academic year**.

SRB Objectives

- To learn from the experience of other colleges and universities and identify best practices in student representation
- To involve students through online surveys and focus groups to understand the issues of importance to students and what changes need to be taken to ensure that the student voice influences all aspects of their learning experience.

Eligibility Criteria

- Students are eligible to apply for of the position of “student representative” if they meet the following criteria:
 - **Must have completed at least 30 credits at AUI for undergraduate students**
 - **Must have a cumulative GPA of at least 2.75**
 - **Must never have been placed on academic or disciplinary probation.**

SRB Roles

- To be available to other students to answer questions and help resolve any issues they have although SR’s are not responsible for solving students’ issues
- To provide information and connect students with the services and people that can help them
- To ensure that the SR effectively collect and communicate the views of the students they represent
- To discuss course issues with their tutors and program coordinators
- To disseminate information throughout the school, through class announcements, student ambassadors and student notice boards
- To ensure that they represent the views of the students
- To comment on meetings' agenda items in advance as well as decisions taken by school
- To express the views and concerns of students they are representing
- To sit on higher level meetings such as their school’s Faculty General Meetings
- To provide training sessions to new Student Reps which should take place throughout the first term and should include information about SR role, key skills and extra opportunities.

Attendance

- All SRs should attend scheduled meetings. Any SR failing to attend (absent from) 2 consecutive meetings, without notice or valid reason (apologies), will be deemed to have resigned her/his membership of the SRB, and a replacement will be sought by vote.
- A SR may resign from her/his position at any time by submitting a written letter of resignation to the Dean of the School of Humanities and Social Sciences.
- A SR who has left the University or has been dismissed from his or her course shall be considered to have resigned from the SRB.

Meetings

- The SRB shall meet on a regular basis and establish its own agenda.
- SR may have to attend general faculty meetings.
- Dates, times and venues of scheduled meetings shall be sent at least 24 hours before the meetings.

SR Nominations

The nominations should take place in the first weeks of the term. Then, the contact details of the Student Representatives elected are sent to the SRB.